



New Mexico Military Institute

Employment Opportunity

Academic Assistance Lecturer

The New Mexico Military Institute announces an opening for a 9-month per academic year, Academic Assistance Lecturer. The Academic Assistance Lecturer is responsible for facilitating a study hall program that is designed to enhance organization, study skills, time management and help students gain the confidence to perform in the rigorous NMMI curriculum. NMMI provides exceptional teaching conditions including small class sizes. Annual Salary: \$35,000.

Individual in this position must develop, plan, implement and assess an instructional program devoted to organization, study skills and time management; Mentor and advise cadets relative to achievement within the academic area and at NMMI in general; Demonstrate commitment to skills/professional development; Remain active in profession and discipline; Maintain relevant and timely knowledge of best practices in academic support services; Communicate with counselors, parents, and commandant's staff relative to cadet status as allowed by FERPA; Make effective use of NMMI academic support services: Horgan Library, Toles Learning Resource Center, College Career Center, Tutor.com, Computer Labs, Computer Services, and tutoring; Collaborate and cooperate within the Division and across campus; Acquire knowledge of the Institute's mission, purpose, goals, and Strategic Plan and their role in achieving these; Participate in assessment of student learning, course assessments, and program evaluation; This position will work four ten hour days (Monday through Thursday). Hours are subject to change, but are expected to be 0700-1145-1600 (with 1 hours for lunch) and 1900-2100.

The successful applicant must possess a Bachelor's Degree from an accredited college or university. A New Mexico Teacher's License at the high school level is preferred. Must possess a commitment to teaching and working with cadets, providing academic support. Demonstrated knowledge of current educational technology is a plus. NMMI is a state supported college preparatory high school and transfer junior college, operating within a military environment. Military experience is not a prerequisite. Excellent benefits are available. Send a completed NMMI Employment Application, available at <https://www.nmmi.edu/human-resources/employment-opportunities/> letter of interest to: Human Resources Office NMMI 101 W. College Blvd., Roswell, NM 88201. Review of information will start immediately and will continue until position is filled. For more information on NMMI please visit our website <http://www.nmmi.edu> . NMMI is an EOE.