



# NEW MEXICO MILITARY INSTITUTE

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COMMANDANT OF CADETS DEAN OF STUDENTS

**Memorandum For:** Cadets and Parents/Guardians

**Subject:** Policy #3 Computer Requirements, Standard Operating Procedures and General Information

1. This policy provides information regarding the standard operating procedures for computer use and requirements at New Mexico Military Institute (NMMI). NMMI will provide all cadets with a laptop. Wireless capability exists in the barracks and all buildings across campus.
2. If you bring your own computer, network registration of that device will be required. Wireless connections are provided to each cadet room. Computers must be able to support wireless connectivity. Operating systems capable of network connections are also required. Microsoft Windows 10 is currently the campus standard. Those desktop Operating Systems no longer supported by Microsoft under their “published end of support dates” are also no longer supported by NMMI and will not be allowed on the NMMI network. **Macintosh, UNIX, or Linux operating systems are not supported on the NMMI network or by the NMMI IT staff.** Hardware/software installation arrangements should be made with vendors if you are uncomfortable installing it yourself. **State law prohibits NMMI Staff from working on personal computers owned by cadets.**
3. Monitor sizes are limited to no larger than 23 inches.
4. Microsoft Office 2016 (Word, Excel, Access, etc.) is the campus standard and required software. It is distributed to cadets, at no charge, under NMMI’s Microsoft Campus Wide Agreement. Other word processing software is not required. All computers must have antivirus and antispyware software with up-to-date definitions installed to be connected and allowed access to the NMMI network. **NMMI does not provide anti-virus or anti-spyware software for cadet personal computers.** Symantec, McAfee, BitDefender, Trend Micro, or AVG is recommended for virus protection. Windows Defender or Ad-Aware are recommended for protection against spyware.
5. Cadets are reminded the cadet network is a shared resource. Actions of one user will affect others. Established standards for computers and network usage (the CAUP) ensure network reliability and fair access for the greatest number of cadets. Network activity is monitored. Abuse of network privileges can result in loss of network access and/or disciplinary action.
6. Questions regarding the computer policy can be directed to the Information Technology Department at (575) 624-4357 (HELP) or via email: **compserv@nmmi.edu**.