



New Mexico Military Institute

Office of the Chief Financial Officer

101 West College Blvd., Roswell, NM 88201
Tel. (575) 624-8080 * Fax (575) 624-8067

Memorandum

Date: 15 June 2021 (revised)
From: LTC Deana Curnutt, Chief Financial Officer
Memo To: Faculty and Staff
Subject: Administrative Holidays for 2021/22

DMC

1. During the absence of cadets, NMMI will be staffed on limited business hours, 07:30 hrs - 15:30 hrs. During regular business hours, NMMI will be staffed on regular business hours, 07:30 hrs - 16:30 hrs.
2. Uniformed personnel are expected to be in duty uniform during regular office hours. All personnel are expected to be in professional apparel at all times. **Please remember, we have guests on campus all year long, therefore we must dress accordingly and remain in compliance with NMMI's Dress Code and Personal Appearance 5.02. !**
3. Below listed, please find NMMI's yearly schedule for School Year 2021/22 which is subject to change at the discretion of the President/Superintendent.

04 Aug 21 start of	Regular Business Hours
06 Sep 21	Labor Day / Offices Closed
04 Oct 21	Fair Parade / Offices Closed
11 Nov 21	Veterans Day / Offices Closed
25 Nov 21 through 26 Nov 21	Thanksgiving Break/Offices Closed
13 Dec 21 through 17 Dec 21	Limited Business Hours
20 Dec 21 through 31 Dec 21	Christmas/New Year's Break / Offices Closed
03 Jan 22	Limited Business Hours
04 Jan 22 start of	Regular Business Hours
17 Jan 22	Martin Luther King Day / Offices Closed
21 Feb 22	Presidents Day/Offices Closed
14 Mar 22 through 18 Mar 22	Spring Break / Offices Closed
15 Apr 22 through 18 Apr 22	Easter Break/Offices Closed
TBD	Limited Business Hours (JPA former AFI)
16 May 22 to Fall Matriculation	Limited Business Hours
30 May 22	Memorial Day (Observed) / Offices Closed
04 Jul 22	4 th of July Holiday Break / Offices Closed