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COMMANDANT OF CADETS
DEAN OF STUDENTS

1 August 2020

Memorandum for: Corps of Cadets

Subject: Standard Operating Procedure for Sally Port Competition

1. **Purpose:** This Standard Operating Procedure (SOP) outlines the procedures for the Sally Port Competition.
2. **Applicability:** This SOP is effective 9 October 2018, applies to the Corps of Cadets and will expire at the discretion of the Commandant of Cadets.
3. **Scope:** This SOP outlines the proper conduct, rules, regulations, and responsibilities of the inspectors and participants of the Sally Port Competition.
4. **Responsibilities:**
 - a. Cadet First Sergeants and Cadet Sergeants Major will be the inspectors.
 - b. Inspectors will be professional and unbiased at all times during the competition.
 - c. The Best Old Cadet (BOC), Best Yearling Cadet (BYC) and the Best New Cadet (BNC) as selected by their chain of command will compete.
 - d. Inspectors will be familiar with a “Standard” and demonstrate it by example. Evaluation will be based on one standard applied equally to all participants.
 - e. All inspectors are required to have an assistant to help with the grading.
 - f. The inspection sheets will be collected at the end of the Drill competition and given to the Command Sergeant Major for final grading and evaluation.
5. **Procedures:**
 - a. The actual competition will be held once per semester or as coordinated with the Deputy Commandant for Operations (DCO).
 - 1) All participants of the competition will report to the south Sally Port directly after release from Corps Activities at 1630.
 - b. Graded Events/Areas:
 - 1) Uniform Inspection.
 - 2) Rifle Inspection.
 - 3) Knowledge and NMMI Tradition Inspection.
 - 4) Drill.
 - 5) Military Bearing and Courtesies.
 - c. Rules for Competitors:
 - 1) The Uniform for the competitors and the inspectors will be “B” with Brass.
 - 2) All competitors must be in good standing and have passed the most recent PT test.

- 3) All competitors will meet personal grooming and uniform standards.
- 4) Competitor's rifles will be clean, free of dirt, and have a thin coat of oil.
- 5) General knowledge is defined as knowing all rules and regulations of the Blue Book, Knowledge Book and Honor Manual. General knowledge also includes NMMI Traditions.
- 6) All movements will be done to the cadet's best ability.
- 7) Military Bearing and Courtesies will be graded at all times once competition starts.
- 8) Any cadet who is absent from the competition will be disqualified as well as the troop to which they are assigned.
- 9) A baseline standard for inspectable areas in addition to references listed above includes the Annual Formal Inspection (AFI) checklist available from the Senior Army Instructor.

d. Rules for Inspectors:

- 1) Merits will only be awarded for exceeding established standards in a single category and approved by the DCO.
- 2) Competitors will be treated with respect to include their uniform and equipment. Competitors are not to be degraded by unprofessional techniques such as dishonoring the uniform or abuse of competitor uniforms or rifle.

6. **Cadets Selected as Winners:**

- a. The Sally Port Competition winner will be allowed to sit at the Regimental Tables for the following month.
- b. The troops with overall winners for each category (BNC/BYC/BOC) will be awarded 30, 20, and 10 Harry Morrison Points for First, Second, and Third Place, respectively.

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Interim Commandant of Cadets