

**New Mexico Military Institute  
Board of Regents  
Open Meeting 1300 27 April 2018  
McNally Conference Room, Lusk Hall – Roswell, NM**

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MINUTES

The Board of Regents of New Mexico Military Institute telephonically met at 1300 on Friday 27 April 2018 at New Mexico Military Institute, Board of Regents Conference Room, Lusk Hall – Roswell, NM

**Call to Order:**

COL Barbara Trent called the meeting to order.

**Pledge of Allegiance**

**Regents Present:**

COL Barbara Trent; Vice President

Mr. Stirling Spencer; Secretary

Mr. Bradford Christmas; Member

**Regents Absent:**

COL Timothy Paul; President

Mr. Phillip Ingram; Member

**ITEM 1            Approval of Agenda**

COL Barbara Trent called for a Motion to approve the Agenda as presented for the 27 April 2018 meeting. Mr. Stirling Spencer made a Motion to approve the agenda as presented. Seconded by Mr. Bradford Christmas.

COL Barbara Trent – For, Mr. Stirling Spencer – For, Bradford Christmas - For.

**ITEM 2            Approval of 23 January 2018 Minutes**

COL Barbara Trent called for a Motion to approve the 23 January 2018 minutes as presented. Mr. Stirling Spencer made a Motion to approve the minutes as presented. Seconded by Mr. Bradford Christmas.

COL Barbara Trent – For, Mr. Stirling Spencer – For, Bradford Christmas - For.

**ITEM 3            Approval of 22 March 2018 Special Meeting Minutes**

COL Barbara Trent called for a Motion to approve the 22 March 2018 special meeting minutes as presented. Mr. Stirling Spencer made a Motion to approve the minutes as presented. Seconded by Mr. Bradford Christmas.

COL Barbara Trent – For, Mr. Stirling Spencer – For, Bradford Christmas - For.

**ITEM 4 Approve Operating Budget**

**A. 2017-2018 Budget Revisions (unrestricted and restricted)**

COL Judy Scharmer approached the governing board and explained that HED requires a final BAR due on May 1. A BAR allows NMMI to revise the original budget submitted to HED to reflect any significant changes. COL Scharmer and the Finance Committee have reviews the BAR for FY 17/18 in detail. COL Barbara Trent called for a Motion to approve the 2017 – 2018 Budget Revisions (unrestricted and restricted) as presented. Mr. Stirling Spencer made a Motion to approve the 2017 – 2018 Budget Revisions (unrestricted and restricted) as presented. Seconded by Mr. Bradford Christmas.

COL Barbara Trent – For, Mr. Stirling Spencer – For, Bradford Christmas - For.

**B. 2018-2019 Budget**

Significant 2018 – 2019 Initiatives are 3% salary increase for all staff and faculty, 6 new full time employment positions and other supplemental budget approvals. Significant 2018 - 2018 Capital Outlay projects are Cahoon Armory renovation and start design of JRT Hall and sink room renovations. The approved budget is due to HED by May 1.

COL Barbara Trent called for a Motion to approve the 2018 – 2019 Budget as presented. Mr. Bradford Christmas made a Motion to approve the 2018 – 2019 Budget as presented. Seconded by Mr. Stirling Spencer.

COL Barbara Trent – For, Mr. Stirling Spencer – For, Bradford Christmas - For.

**C. 2019-2020 Preliminary Budget Projection**

COL Scharmer also requested the approval for the 2019 - 2020 Preliminary Budget Projection. The 2019 2020 Budget initiatives and RPSP documents are to be submitted to HED on or before November 1, 2018.

COL Barbara Trent called for a Motion to approve the 2019 – 2020 Preliminary Budget Projection as presented. Mr. Stirling Spencer made a Motion to approve the 2019 – 2020 Preliminary Budget Projection as presented. Seconded by Mr. Bradford Christmas.

COL Barbara Trent – For, Mr. Stirling Spencer – For, Bradford Christmas - For.

**ITEM 5 Review of 6/30/17 Audited Financial Statements**

Axiom representative briefed the board on the audited financial statements ending 6/30/17.

**ITEM 6 Internal Auditor's Contract**

COL Judy Scharmer approached the Board of Regents seeking approval on the employment contract for CPT Ma Eva Heacox for the 2018-2019 year as presented.

COL Barbara Trent called for a Motion to approve the Internal Auditor's contract as presented. Mr. Stirling Spencer made a Motion to approve the Internal Auditor's contract as presented. Seconded by Mr. Bradford Christmas.

**ITEM 7**      **Messages from the Board**

Brief updates from departments at NMMI.

**ITEM 8**      **Superintendent Update**

MG Grizzle updated the governing board on academics, athletics, alumni trips, and important events happening at NMMI.

**ITEM 9**      **Confirmation of next meeting, 11 May 2018 and adjourn**

Mr. Stirling Spencer made the motion to adjourn. Seconded by Mr. Bradford Christmas.

COL Barbara Trent – For, Mr. Stirling Spencer – For, Bradford Christmas - For.

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For the Board of Regents

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COL Timothy Paul, President

ATTEST:

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Stirling Spencer, Secretary/Treasurer