

## **PARTNERSHIP AGREEMENT**

This partnership agreement hereinafter referred to as (the "Agreement") is between New Mexico Military Institute located in Roswell, NM, (hereinafter "NMMI") and Embry-Riddle Aeronautical University-Worldwide, Daytona Beach, Florida (hereinafter "ERAU").

Whereas, NMMI and ERAU desire to work together to provide for the seamless transition of NMMI's students into ERAU's Baccalaureate degree programs, specifically:

- Bachelor of Science in Aeronautics (BSA)
- Bachelor of Science in Technical Management (BSTM)

In consideration of the mutual promises, covenants, and conditions contained herein, NMMI and ERAU agree as follows:

### **I. Program of Study**

- A. Participating students shall be enrolled in, or have completed a program from, NMMI in the following degree programs:

A.A./A.S. in Athletic Training, Business Administration, Criminal Justice, History, Humanities, Natural Science, Mathematics, Pre-Medical/Dental/Veterinary, Pre-Nursing, Physical Science, Political Science, Pre-Engineering, Social Sciences, Basic Liberal Arts, or Basic Math/Science.

- B. ERAU shall consider and review all credit completed toward the A.A. or A.S. degree for all NMMI coursework completed with a grade of "C" or higher based on the guidelines as set forth in the United States Council for Higher Education Accreditation.
- C. Courses designated within the general education component of NMMI degree programs will be fully considered for transfer to fulfill the general education component of the Baccalaureate Programs as specified within the transfer guidelines of the United States Council for Higher Education Accreditation.
- D. Participating students shall be required to complete an ERAU program of study that is comprised of, at minimum, one hundred and twenty (120) credit hours. Credit hours applied to that degree will be comprised of NMMI transfer credit, ERAU credit and any other credit as appropriate.

- E. The combined educational programs, if completed, shall satisfy all requirements for the A.A. or A.S. degree sought at NMMI and the Baccalaureate degree sought at ERAU.
- F. NMMI students and graduates of the NMMI programs must complete an admission application to be admitted to a Baccalaureate program at ERAU.
- G. ERAU may admit students outside of the aforementioned associate degrees into its portion of the program at its discretion.

## **II. Admission**

- A. NMMI is an open-admissions institution that assesses the holders of a high school diploma (or equivalent) wishing to enter their programs and places them into courses on the basis of their academic background and demonstrated experience in specific courses. Applicants are required to participate in the NMMI admission process in order to be considered for the partnership.
- B. In order to be admitted to ERAU in the partnership a student must:
  - 1. Enroll in a program of study at NMMI as listed in paragraph I, A., submit application materials for evaluation to the Admissions Office at ERAU, meet the requirements for admission and be accepted.
  - 2. Attain the minimum Cumulative Grade Point Average (2.0) in all work attempted at NMMI for the A.A. or A.S. program (and other institutions of higher education) to be admitted to a Baccalaureate program with ERAU.
  - 3. Application to ERAU prior to program completion at NMMI will be allowed with prior approval from NMMI. Applications at ERAU are valid for 1 calendar year. Full enrollment at ERAU will be permitted after completion of the NMMI program. ERAU will waive the application fee for partnership agreement students.

## **III. Program Management and Reporting**

- A. To assure the admission and academic success of participating students, ERAU and NMMI agree to develop, maintain, and continuously improve a program management and reporting system.
- B. Each institution will:
  - 1. Maintain regional accreditation.
  - 2. Work to ensure the avoidance of unnecessary duplication of credits.
  - 3. Publicize and market the partnership among its students and faculty.
  - 4. Coordinate activities, monitor student progress, and evaluate and improve the partnership.
  - 5. List the partnership in the appropriate publications and web sites of the institution.
  - 6. Exchange regularly updated copies of their general catalogs and any other publications that may be helpful in advising students.

7. Provide timely information about significant changes in the program of study that relate to the preparation of participating students.
  8. Provide any other information that may be helpful with monitoring and supporting the academic success of participating partnership students.
  9. Cooperate in an effort to update the partnership agreement on a continuous basis.
- C. NMMI will:
1. Provide the opportunity for ERAU to participate in any and all College Fairs held at or sponsored by NMMI.
  2. Provide ERAU admission requirement information to all prospective NMMI-ERAU partnership students.
- D. ERAU will:
1. Give full consideration for any applicable scholarships or financial assistance resources by ERAU to students participating in the partnership.
  2. Advise eligible prospective students of their benefits under the VA, maintain VA benefit records, and ensure prompt and deliberate response to student inquiries regarding VA funded education benefits. The student retains responsibility for monies owed to ERAU.
- E. Each institution will assess annually in collaboration with participating faculty, advisors, and students to continuously improve the partnership. A report of the assessment and recommendations for improvement will be provided by the Central Regional Enrollment Manager to the Central Region Dean at ERAU and the Dean of Admissions or an approved designee at NMMI.

#### **IV. Facilities, Charges and Services**

- A. All state and local codes regarding emergency and security procedures, including, but not limited to, OSHA and smoking will be observed. This will include parking and security arrangements, and emergency procedures – including school closing policies.
- B. In relation to the Americans with Disabilities Act, each party shall be responsible for the physical aspects of its building and facilities, but if particular accommodations are necessary for a given student, it shall be the responsibility of the institution providing the instruction to be responsible, both financially and otherwise, for any particular accommodation that may be required.

#### **V. Termination/Modification**

- A. This agreement is subject to change or modification by mutual written consent between the parties hereto. It is understood and agreed, however, that this Agreement may be modified unilaterally by ERAU as may be necessary to bring it within the purview of and in accordance with the directives of Worldwide Operations and the policies of ERAU.

- B. This agreement may be terminated by either party upon ninety (90) days written notice to the other party. Notwithstanding the above:
1. Any term or class in session at the time of receipt of such notice will be completed.
  2. Any student participating in NMMI's programs and being specifically tracked for admission to ERAU's baccalaureate programs, or students who have already been admitted to ERAU due to this agreement, will be allowed to complete the program as long as the student remains in good academic standing and is making measured progress towards completion of their chosen degree program.
- C. If either party loses its regional accreditation, this agreement shall be terminated immediately.

## **VI. Designated Representatives**

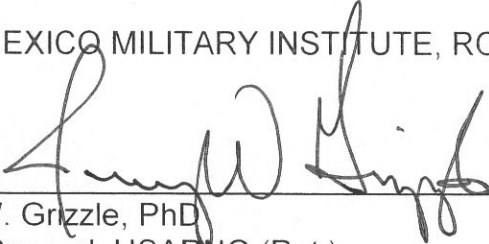
- A. The following representatives are designated to manage and coordinate the activities under this MOU.
1. Representative for ERAU  
Andrea Aiello  
Director of Academic Support  
Embry-Riddle Aeronautical University-  
Worldwide  
Albuquerque Campus  
1900 Wyoming Blvd. SE #202  
Kirtland AFB, NM 87117
  2. Representative for NMMI  
Douglas J. Murray, PhD  
Brigadier General, USAF (Ret.)  
Chief Academic Officer/Academic Dean  
New Mexico Military Institute  
101 West College Blvd.  
Roswell, NM 88201

The effective date of this agreement shall be the date of the last signature affixed below and shall continue in effect in accordance with the provisions stated above.

AGREED:

NEW MEXICO MILITARY INSTITUTE, ROSWELL, NEW MEXICO

By:

  
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Jerry W. Grizzle, PhD  
Major General, USARNG (Ret.)  
President and Superintendent  
New Mexico Military Institute

13 AUG 2012  
Date

EMBRY-RIDDLE AERONAUTICAL UNIVERSITY-WORLDWIDE, DAYTONA BEACH,  
FLORIDA

By:

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John R. Watret, Ph.D.  
Executive Vice President and Chief Academic Officer, Worldwide  
Embry-Riddle Aeronautical University, Inc.

\_\_\_\_\_  
Date