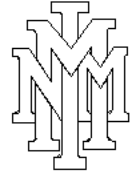




NEW MEXICO MILITARY INSTITUTE



BUSINESS OFFICE

101 WEST COLLEGE BOULEVARD
ROSWELL, NEW MEXICO 88201
PHONE: (575) 624-8079

May 2, 2012

Dear Parent or Guardian:

If there is a net credit balance in your cadet's tuition and fees account and/or cadet account as of May 31, 2012 and you would like for the funds to remain for Fall 2012; please fill out and return the lower portion of this letter to the Business Office at the above address or via fax to (575) 624-8044 **no later than Tuesday May 31, 2012.**

If you do not act in response, a refund will automatically be mailed to you by Friday, June 10, 2012.

If you have any questions, please contact your cadet's financial advisor.

| <u>Cadet Last Name</u> | <u>Financial Advisor</u> | <u>Telephone (575)</u> |
|----------------------------|--------------------------|------------------------|
| A-D | Mrs. Angela Alberts | 624-8082 |
| E-H | CPT Deborah Witt | 624-8406 |
| I-K | Ms. Rebecca Quintero | 624-8083 |
| M-R | Mrs. Sarah Villarreal | 624-8084 |
| S-Z | Mrs. Linda Stansell | 624-8077 |
| AGA (Scholarship Athletes) | CPT Amanda Garcia | 624-8086 |

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Authorization to transfer account credit balances to SY 12-13

Cadet Name: _____

Cadet Number: _____

My signature below signifies that I authorize any credit balances remaining in the above named cadet's account remain in his/her account for the Fall 2012 semester.

Printed Name of Parent/Guardian _____

Signature: _____

Date: _____